

NINO KUKHIANIDZE

Coordinator



PROFESSIONAL EXPERIENCE

1. **Public Defender's Office of Georgia / United Nations Association of Georgia (12/2015 – Present)**
 - ✓ **Coordinator**, Supporting the Monitoring and Advocacy Capacities of PDO's Tolerance Center, within USAID's "Promoting Integration, Tolerance and Awareness Program in Georgia"
 - Working on the issues of ethnic/national minorities and the freedom of religion in Georgia. Supervising the coordination process of the work of the Council of Religions and the Council on National Minorities, within the Public Defender of Georgia.
 - Implementing, coordinating and monitoring PDO's Tolerance Center support component of the PITA program; Participating in the implementation process of all the activities within the program; Monitoring the progress of work in relation to program targets;
 - Acting as a contact person of the program component with program beneficiaries;
 - Participating in PDO and UNAG management coordination meetings;
 - Planning and coordinating the activities of the program staff;
 - Supervising the preparation of reports within the program component, preparing monthly activity plans, and detailed quarterly reports, preparing monthly reports for PDO;
 - Representing the program component with third parties;
 - Supervising the organization of meetings and events related to the program component;
 - Supervising a staff of 6 people

2. **Parliament of Georgia (2014-2015)**
 - ✓ **Chief of Staff**, Temporary Commission on Territorial Integrity (07/2015 – 12/2015)
 - Advising the Chairman on conflict regions-related issues;
 - Managing the international relations of the Commission;
 - Supervising the organization of commission sittings and hearings at the Parliament;
 - Preparing talking-points and speeches; Conducting analysis of reports related to conflict regions;
 - Member of the high level Conflict Transformation Strategy working group;
 - Supervising a staff of 12 people;

Highlights include organizing Temporary Commission on Territorial Integrity sittings and hearings at the Parliament of Georgia on the following issues:

 - *Conflict Transformation Policy, Prospects and Challenges of the Peace Process; Georgia's Obligations towards Abkhaz Population in the Scope of Human Rights (28 September 2015)*
 - *Hearing of the report of the interim Chairman of the Government of Autonomous Republic of Abkhazia (24 November 2015)*
 - *Hearing of the report of the State Minister of Georgia for Reconciliation and Civic Equality (2 November, 2015)*

 - ✓ **Advisor to the Chairman** of Temporary Commission on Territorial Integrity (12/2014 – 07/2015)
 - Drafting the Conflict Transformation Strategy;
 - Communicating with international organizations, government structures & non-governmental organizations;
 - Preparing talking-points and writing speeches for the chairman;
 - Organizing meetings, conferences, commission sittings and hearings at the parliament;

Highlights include:

- *Organizer of the Temporary Commission on Territorial Integrity sittings and hearings at the Parliament of Georgia on the following topics:*
 1. ***The role and experience of civil society organizations involved in confidence building work for transforming the conflicts in Georgia (April, 2015);***
 2. ***The first meeting of the Temporary Commission on Territorial Integrity and Foreign Relations Committee of the Parliament of Georgia, with the non-governmental organizations working on conflict issues, on the following topic: The expert evaluations of non-governmental organizations on peaceful transformation/resolution of the conflicts. (16 February 2015);***
 3. ***Joint meeting of the Commission and four committees on the following topic: Social problems of ethnic Ossetian population (13 February 2015)***

- 3. **Ministry of Energy and Natural Resources of Georgia (2011-2014)**
 - ✓ **Senior Specialist, Department of International Relations, (05/2011 -11/2014)**
 - Spearheaded the coordination processes of the bilateral economic commissions between Georgia and a number of countries.
 - Represented the Ministry of Energy of Georgia at the Georgian-Hungarian Intergovernmental Commission on Economic Cooperation; (12/2013, Budapest, Hungary; 11/2014, Tbilisi, Georgia);
 - Prepared talking points for high level government officials;
 - Edited speeches in Georgian and English for the Minister and the Deputy Ministers;
 - ✓ **Lead Specialist, Department of International Relations, (03/2011-05/2011)**
 - Wrote weekly reports concerning the ongoing and accomplished activities in the department
 - Streamlined the coordination of daily tasks within the department, concerning incoming documents from local and international organizations.
 - Drafted official correspondence and other requested documents;

- 4. **School for Conflict Analysis and Resolution, George Mason University (USA, 2011-2013)**
 - ✓ **Member of the South Caucasus Working Group (09/2012-05/2013)**
 - Co-organized the conference: “Georgia-Russia Relations Following Recent Political Transitions: Prospects for Peace”, and moderated one of the panels (03/2013, Arlington, VA)
 - Conducted analysis on political developments in the South Caucasus with regard to the conflicts of Abkhazia, South Ossetia and Nagorno Karabakh.
 - Worked on developing initiatives for peace processes.
 - ✓ **Consultant to George Mason University’s Georgian-South Ossetian project, supported by the U.S. Department of State (12/ 2012 -01/ 2013)**
 - Provided consultancy work on South Ossetia’s water and irrigation issues.
 - ✓ **Project Assistant, Georgian-South Ossetian "Point of View" process supported by the joint EU/UNDP Initiative COBERM (09/2011 – 02/2012)**
 - Was engaged in organizing (and participating in) meetings between Georgians and South Ossetians; conducted reflective analysis of previous meetings and provided strategic and operational advising for future meetings.
 - Overseeing the logistical issues; booking hotels, booking flight tickets; assisting the participants in visa applications;
 - Translating press-releases from Russian to English and Georgian; translating different relevant materials from Russian and Georgian to English.
 - Acting as an assistant facilitator during the meetings; Observing the process of the meetings; Taking notes and minutes during the meetings;
 - Performing other tasks as assigned.

- 5. **Office of the State Minister of Georgia for Reintegration (2009 – 2011)**
 - ✓ **Senior Specialist, Tskhinvali Region/ South Ossetia Division, (2010 – 2011)**
 - Conducted analyses of reports and documents concerning the conflict region; wrote reports; attended the Incident Prevention and Response Mechanism meetings; drafted official correspondence; provided translation and interpretation when necessary;
 - ✓ **Consultant (2009 – 2010)**

Conducted analyses of reports and documents concerning the conflict regions; Reviewed local, Russian and International Press on the conflict regions; performed spoken interpretation (English, Georgian); translated materials (Russian and English to Georgian);

6. Radio broadcasting company “New Wave”

✓ **Assistant Director (2006-2007)**

Assisting the director in day to day management of the radio-broadcasting company:

- undertaking general research for programs; general administrative duties;
- arranging and overseeing guest visits and freelance staff; maintaining up-to-date contact lists;
- producing transcripts, program logs and running orders; recording program costs;
- researching and interviewing guests; researching news stories and pitching new ideas; creating and producing items of a program; choosing music.

ACADEMIC / TEACHING EXPERIENCE

1. University of Georgia

✓ **Invited Lecturer, School of Social Sciences**

- Teaching an undergraduate course on **Democracy and Citizenship (02/2015-Present:** Spring Semester 2015; Fall Semester 2015; Spring Semester 2016)

2. International Black Sea University (Tbilisi, Georgia)

✓ **Invited Lecturer, Faculty of Social Sciences**

- Teaching an undergraduate (Bachelor’s degree) course on **Conflict Analysis and Resolution (language of instruction: English)** - (Spring Semester 2016)

✓ **Invited Lecturer, Faculty of Education and Humanities**

- Teaching a graduate (Master’s degree) course on **Conflict and Conflict Resolution (language of instruction: English)** - (Fall Semester 2014)

3. San Diego State University

Guest Lecturer, San Diego State University’s Summer School in Tbilisi

Topic: **Georgia’s Conflicts**

Audience: San Diego State University undergraduate students.

Language of Instruction: English – (July, 2015, July 2016)

4. Tbilisi State University

Guest Lecturer, Radbound University’s Summer School in Tbilisi

Topic: **Georgia’s Conflicts**

Audience: Radbound University undergraduate students.

Language of Instruction: English – (May, 2015)

